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SITE PLAN REVIEW COMMITTEE

JANUARY 15, 2014 - Minutes

A meeting of the Site Plan Review Committee was called to order at 10:00 a.m. in Skaket Meeting Room at the Orleans Town Hall. **Departments Present:** George Meservey (Planning); Bob Canning (Health); Robert Felt (Fire); Brian Harrison (Building); John Jannell (Conservation); and Todd Bunzick (Water). **Absent:** Tom Daley (DPW).

INFORMAL REVIEW: Zia Pizzeria, 210 Main Street

Rik Morse summarized a proposal for an outdoor patio for seasonal seating for the existing pizzeria.

Comments:

Fire: There are no Fire Department comments.

Building: The project would fall under controlled construction and will need to be reviewed and approved by the Architectural Review Committee. All exterior lighting must conform to the Orleans Lighting bylaw (shielded and pointed downward) and manufacturer tear sheets must be provided for town review and must be shown on the plan. A floor plan must be submitted to the town to determine business area. New doors must be AAB compliant and all exit signage must be updated. The applicant may need to install panic hardware on doors.

Water: There are no Water Department comments.

Health: The application would result in an increase in the number of seats and the use of disposable containers. The change in flow must be documented and submitted to the town. The condominium documents need to be updated to show what is on site. The patio needs to be shown on the site plan.

Conservation: There are no Conservation Department comments.

Planning: Parking spaces need to be displayed on site plan.

There was a consensus of the Site Plan Review Committee that this application will have to come back for a Formal Site Plan Review.

INFORMAL REVIEW: Orleans Historical Society, 3 River Road

There was a consensus of the Site Plan Review Committee that no applicant appeared at the meeting to speak on behalf of this application and since there are questions that need to be answered by the applicant, the project will be reviewed at a future meeting.

APPROVAL OF MINUTES: December 18, 2013

MOTION: On a motion by **Bob Canning**, seconded by **Todd Bunzick**, the Committee voted to approve the minutes of December 18, 2013.

VOTE: 6-0-0 The motion passed unanimously.

The meeting adjourned at **10:25 a.m.**

Respectfully submitted:

Karen C. Sharpless
Recording Secretary

LIST OF HANDOUTS FOR JANUARY 15, 2014:

ZIA PIZZERIA

- *Site Plan Review application for Zia Pizzeria*
- *Plans and diagrams*

ORLEANS HISTORICAL SOCIETY

- *Site Plan Review application for Orleans Historical Society*
- *Picture of Orleans Historical Building*
- *Sketches for proposed addition to Orleans Historical Building.*

SITE PLAN COMMITTEE MINUTES

- *Site Plan Review Committee minutes for December 18, 2013*